

## ROUTING AND TRANSMITTAL SLIP

Date

09 FEB 88

OS REGISTRY

TO: (Name, office symbol, room number,  
building, Agency/Post)

Initials

Date

1. C/IRMD/OIT, 3N13

2.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
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Coordination	Justify	

## REMARKS

#1 - FOR ACTION AS APPROPRIATE.

cc: D/OIT FOR INFO.  
D/OS FOR INFO.  
OGC FOR INFO.

DO NOT use this form as a RECORD of approvals, concurrences, disposals,  
clearances, and similar actions

Room No.—Bldg.

Phone No.

5041-102

★ U.S.GPO:1985-0-461-274/20011

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206



Washington, DC 20405



January 27, 1988

Dear Mr. Donnelly:

On December 29, 1987, the Information Security Oversight Office (ISOO) provided interim instructions to your agency concerning the implementation and enforcement of the Standard Form 189, "Classified Information Nondisclosure Agreement," and the SF 189-A, "Classified Information Nondisclosure Agreement (Industrial/Commercial/Non-Government)," in response to Sec. 630 of Public Law 100-202, the Continuing Resolution for FY 1988. Among those instructions were the requirements to cease the execution by employees of the current editions of SF 189 or SF 189-A, and to retain all existing signed copies of the agreements. This letter supplements those instructions by addressing the handling of those nondisclosure agreements that are dated on or after December 22, 1987; that is, those that are executed between the day that the President signed the Continuing Resolution into law and the time that agency and contractor units receive and carry out the instruction to halt implementation.

At this time the enforceability of these agreements is unclear, and ISOO will seek the advice of the Justice Department on this issue. In the interim, however, agencies shall take reasonable steps to notify all affected employees that until further notice they will treat an SF 189 or SF 189-A executed on or after December 22, 1987, as voidable at the behest of the employee who signed it. At the request of an employee, the agency must take action to void this particular written agreement. The employee shall then be considered as a cleared non-signatory, who must be briefed on his or her continuing responsibility to protect classified information and the sanctions that may follow from the failure to do so. Ultimately, of course, all persons who have not yet signed a nondisclosure agreement will be required to do so as a condition of access to classified information, in accordance with the President's directive of March 11, 1983.

Sincerely,

A handwritten signature in cursive script, reading "Steven Garfinkel".

Steven Garfinkel  
Director

Mr. William F. Donnelly  
Deputy Director for Administration  
Central Intelligence Agency  
Washington, DC 20505